



Submission Instructions

- Download Express application from NAPL website. Express application will download as a PDF form.
- Make sure *Highlight Fields* option on the top right of your screen is selected.
- This will highlight all fields that must be completed.
- Only work off of one version of the application. Answers cannot be copied and pasted.
- After form is completed, save a version for your files.
- Form may be submitted one of three following ways:
 1. Select *Submit Form* from the top right side of your screen. This will automatically e-mail all answers to NAPL. Send or fax in requested documents to accompany the Express form. A list of the requested documents can be found on page 21 of the application.
 2. Print out form; send or fax form and requested documents to NAPL. Address and fax number can be found on page 21 of the application.
 3. E-mail the saved PDF form, complete with answers to Robin Schabacker at rschabacker@napl.org. Send or fax in requested documents to accompany the Express form. A list of these documents can be found on page 21 of the application.
- This form does not offer a secure payment method. To ensure payment please contact Robin Schabacker at (800) 642-6275, ext. 6307.

Important Dates:

Entries must be submitted by: December 10, 2009

Winners notified in: January, 2010

Awards Ceremony: February 16, 2010 (Held during NAPL's Top Management Conference)

- If you have any questions about NAPL's Management Plus™ Express Entry Application, please call Robin Schabacker at (800) 642-6275, ext. 6307.